United Nations A/AC.172/2014/1

General Assembly

Distr.: General
6 June 2014

Original: English

Committee on Conferences
Substantive session of 2014
2-8 September 2014

Agenda and programme of work for 2014

The agenda for the substantive session of 2014 of the Committee on Conferences was approved by the Committee at its organizational session, on 23 April 2014, on the basis of an annotated provisional agenda proposed by the secretariat (see A/AC.172/2014/L.1, annex). The approved agenda for the substantive session is accordingly issued in the present document.

All matters pertaining to conference management and regularly reported under the agenda item "Pattern of conferences" will be included in one consolidated report. Statistical and other relevant data will be presented as information supplementary to the report. At its organizational session, the Committee also decided, as it had in previous years, to include in its programme of work for the year informal briefings by the secretariat on issues related to conference management that are of interest to the Member States. In preparation for the substantive session, a briefing by the secretariat is proposed for 28 August 2014. Other briefings may be scheduled at the request of Member States.

At its organizational session, the Committee on Conferences also reconfirmed the dates for its substantive session, to be held from Tuesday, 2 September, to Monday, 8 September 2014. The programme of work will follow the same pattern as in previous years: the Committee will meet formally on 2 and 3 September, and will hold informal consultations on 4 and 5 September as required, before concluding its work on 8 September. A videoconference is scheduled to be held on the morning of 3 September with the participation of conference management officials in Geneva, Vienna and Nairobi, the theme of which will be announced at a later date.

Agenda for the substantive session of 2014

1. Adoption of the agenda and other organizational matters.
2. Calendar of conferences and meetings:
   (a) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243;

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(b) Adoption of the draft revised calendar of conferences and meetings for 2015;

(c) Intersessional departures for 2014.

3. Meetings management:

(a) Utilization of conference-servicing resources and facilities:

(i) Meeting statistics of United Nations organs and consultations with/letters to bodies concerning utilization of conference-servicing resources;

(ii) Provision of interpretation services to meetings of bodies entitled to meet "as required";

(iii) Provision of interpretation services to meetings of regional and other major groupings of Member States;

(iv) Utilization of conference facilities at the United Nations Office at Nairobi;

(v) Utilization of the conference centre at the Economic Commission for Africa;

(b) Impact of the capital master plan, strategy IV (phased approach), on meetings held at Headquarters during its implementation.

4. Integrated global management.

5. Matters related to documentation and publications.

6. Matters related to translation and interpretation.

7. Organization of work.

8. Adoption of the report.

Annotations

1. Adoption of the agenda and other organizational matters

2. Calendar of conferences and meetings

(a) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243

The secretariat will report on requests received pursuant to paragraph 15 of General Assembly resolution 47/202 A of 22 December 1992 and section I, paragraph 7, of Assembly resolution 40/243 of 18 December 1985, for action by the Committee.

Documentation: Letter from the Chair of the Committee on Conferences to the President of the sixty-ninth session of the General Assembly (A/69/__)

(b) Adoption of the draft revised calendar of conferences and meetings for 2015

The draft revised calendar of conferences and meetings of the United Nations for 2015 will be prepared pursuant to section I, paragraphs 2 and 3, of General Assembly resolution 68/251 of 27 December 2013 on the pattern of conferences.

Documentation: Draft revised calendar of conferences and meetings of the United Nations for 2015 (A/AC.172/2014/L.2)

(c) Intersessional departures for 2014

The secretariat will compile a list of requests for intersessional departures from the approved calendar of conferences and meetings for 2014, together with information on any action taken by the Committee.

3. Meetings management

(a) Utilization of conference-servicing resources and facilities

(i) Meeting statistics of United Nations organs and consultations with/letters to bodies concerning utilization of conference-servicing resources

The secretariat will report on the matter pursuant to section II.A, paragraphs 12 to 17 and 29, of General Assembly resolution 68/251.

Documentation: Statistical data and analysis of the planned and actual utilization of conference-servicing resources allocated to a core sample of bodies at all four duty stations will be made available to the Committee as supplementary information. The Chair will report orally on consultations with bodies in New York and on written communications with bodies at other duty stations that have underutilized their conference-servicing resources.

(ii) Provision of interpretation services to meetings of bodies entitled to meet "as required"

The secretariat will report on the matter pursuant to section II.A, paragraph 16, of General Assembly resolution 68/251.

(iii) Provision of interpretation services to meetings of regional and other major groupings of Member States

The secretariat will report on the matter pursuant to section II.A, paragraphs 18 to 20, of General Assembly resolution 68/251.

(iv) Utilization of conference facilities at the United Nations Office at Nairobi

The secretariat will report on the matter pursuant to section II.A, paragraph 22, of General Assembly resolution 68/251.

(v) Utilization of the conference centre at the Economic Commission for Africa

The secretariat will report on the matter pursuant to section II.A, paragraphs 23 to 26, of General Assembly resolution 68/251.

(b) Impact of the capital master plan, strategy IV (phased approach), on meetings held at Headquarters during its implementation

The secretariat will report on the matter pursuant to section II.B of General Assembly resolution 68/251.

4. Integrated global management

The secretariat will report on the matter pursuant to section III, paragraphs 38, 40 and 42 to 53, of General Assembly resolution 68/251.

5. Matters related to documentation and publications

The secretariat will report on the matter pursuant to section IV, paragraphs 55, 56, 69 to 73, 77, 78 and 80, of General Assembly resolution 68/251.

6. Matters related to translation and interpretation

The secretariat will report on the matter pursuant to section V, paragraphs 86 to 88, 90 to 95, and 97 to 103, of General Assembly resolution 68/251.

7. Organization of work

In section II.A, paragraph 20, of its resolution 57/283 B, the General Assembly encouraged the Committee on Conferences to keep under continued review the procedures for the participation of observers in the work of the Committee.

8. Adoption of the report

The Committee will adopt its draft report for 2014 and the draft resolution on the pattern of conferences for recommendation to the General Assembly at its sixty-ninth session.